

San Ramon Valley Unified School District  
699 Old Orchard Drive, Danville  
925-552-2933 \* www.srvusd.net



**BOARD OF EDUCATION MEETING AGENDA**  
**January 26, 2021**

**5:30PM Closed Session**

Ken Mintz, Vice-President  
Rachel Hurd, Clerk

Susanna Ordway, President

**7:00PM Open Session**

Laura Bratt, Member  
Shelley Clark, Member

Welcome to the San Ramon Valley Unified School District Board of Education meeting. Your interest in our schools is greatly appreciated.

**NOTICE is hereby given that the Meeting of the Board of Trustees of the San Ramon Valley Unified School District will be held on January 12, 2021, at 5:30PM closed session and 7:00PM open session. Pursuant to Executive Order of the Governor, and in order to adhere as closely as possible to the Order of the Health Officer of Contra Costa County, the Board meeting will not be open to personal attendance to the public. The meeting will be live-streamed at the following link: [https://www.srvusd.net/district/board\\_meetings](https://www.srvusd.net/district/board_meetings) and on our YouTube channel at SRVUSD Board. Any individuals with disabilities requesting reasonable accommodation or modification of the meeting procedure so as to be able to watch the live-stream of the Board meeting may contact Cindy Fischer at [cfischer@srvusd.net](mailto:cfischer@srvusd.net).**

**Public Comment:** Individuals who wish to address the Board of Education are asked to join the virtual meeting via the Zoom link that can be accessed from the Quicklinks on the homepage of the SRVUSD website. Further direction on how to address the Board during a meeting can be found [here](#). If you are speaking on a particular agenda item, the Board President will recognize you to speak at the time the item is being considered during the meeting. If you are not speaking on a particular agenda item, the Board President will recognize you under the Non-agenda Public Comment portion of the meeting.

By law, board members can only discuss items that appear on the agenda. For this reason, board members do not engage in dialogue with individuals speaking during the non-agenda public comment section of the meeting. For individuals who wish to speak with board members in depth about an issue, contacting board members on an individual basis is recommended, although individual board members have no legal authority to make decisions without consideration by the whole board.

**All public comments during the meeting will be limited to three minutes.**

**Closed Session:** Closed session meetings are not open to the public. By law, matters dealing with students and district employees are reserved for closed session to provide confidentiality. Other closed session topics can include litigation, property negotiations, and collective bargaining issues with employee associations. Members of the public are given the opportunity to speak regarding closed session items prior to the closed session.

**Action items** are considered and voted on individually by the board. **Consent items** are considered routine in nature and are approved by combining them into a single vote. A member of the Board of Education or a member of the public may request that a consent item be removed from the consent agenda and voted on separately.

Copies of board agenda backup and other informational materials provided to members of the Board of Education are available for review in the Office of the Superintendent beginning at 4:00 PM on the last working day of the week preceding each meeting of the Board of Education. For disability related modification or accommodation, please contact the Office of the Superintendent at 552-2933 during business hours.

*In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.  
Cindy Fischer, Executive Assistant*



**CLOSED SESSION  
VIRTUAL  
January 26, 2021  
5:30PM**

- 1.0 Call to Order**
- 2.0 Attendance**
- 3.0 Acceptance of Closed Session Agenda and Public Comment**

**Adjournment to Closed Session**

- 4.0 Closed Session Agenda**
  - 4.1 Conference with Legal Counsel – Anticipated Litigation**  
(Initiation of litigation pursuant to Gov. Code section 54956.9 (d)(4))
    - a) one case
  - 4.2 Conference with Labor Negotiator – Agency Keith Rogenski  
Assistant Superintendent Human Resources**
    - a) SRVEA, CSEA, SEIU
  - 4.3 Public Employee Appointment**  
(Government Code Section 54957)
    - a) Assistant Principal, Middle School
    - b) Assistant Principal, High School
    - c) Special Education Program Supervisor

**Adjournment**



**OPEN SESSION  
Board Rooms  
January 26, 2021  
7:00PM**

Please Note: All Public Comment is Limited to Three (3) Minutes

- 5.0 Pledge of Allegiance/Attendance**
- 6.0 Report of Actions Taken in Closed Session**
- 7.0 Acceptance of Minutes**
  - 7.1 Minutes of January 12, 2020 **Action**
- 8.0 Agenda Approval and Consent Action**
  - 8.1 Acceptance of Open Session Agenda **Action**
  - 8.2 Approval of Consent Agenda **Action**
- 9.0 Reports to the Board**
  - 9.1 School Counseling Week (February 1-5) **Oral**
  - 9.2 Words Matter Week (February 1-5) **Oral**
  - 9.3 Public Comment for Non-Agenda Items (Comments Limited to Three Minutes) **Oral**
  - 9.4 Association Presidents' Comments **Oral**
- 10.0 Action Items/Public Hearings**
  - 10.1 Review and Action Related to CHPH Guidance from January 14, 2021 **Enclosure Action (Malloy)**
- 11.0 Discussion/Information**
  - 11.1 Annual Enrollment Projection **Discussion (Medici)**
  - 11.2 Governor's 2021-22 State Budget Proposal **Discussion (Medici)**
- 12.0 Consent Items**
  - 12.1 Consideration of Approval of Certificated Personnel Changes **Enclosure Consent**
  - 12.2 Consideration of Approval of Classified Personnel Changes **Enclosure Consent**

- |             |   |                             |
|-------------|---|-----------------------------|
| 12.3        | Ratification of Warrants  | Enclosure<br><b>Consent</b> |
| 12.4        | Ratification of Purchase Orders   | Enclosure<br><b>Consent</b> |
| 12.5        | Consideration of Approval of Contacts/Purchases over \$50,000   | Enclosure<br><b>Consent</b> |
| 12.6        | Consideration of Adoption of Resolution #47/20-21, Approving Routine Budget Revisions   | Enclosure<br><b>Consent</b> |
| 12.7        | Consideration of Approval of Bid Award for San Ramon Valley High School Iron Horse Trail Fence Replacement  | Enclosure<br><b>Consent</b> |
| 12.8        | Consideration of Adoption of Resolution No. 46/20-21, for Authorization to Participate in the Carl Moyer Memorial Air Quality Standards Attainment Program for School Bus Replacement Grant | Enclosure<br><b>Consent</b> |
| 12.9        | Consideration of Approval of the Facilities Oversight and Advisory Committee Members (FOAC)   | Enclosure<br><b>Consent</b> |
| 12.10       | Consideration of Approval of a New Position and Job Description for Manager of Data Systems   | Enclosure<br><b>Consent</b> |
| 12.11       | Consideration of Approval of COVID Testing for Staff and Students with CUUR Diagnostics and Valencia Branch Laboratory  | Enclosure<br><b>Consent</b> |
| <b>12.0</b> | <b>Administrative Matters</b>   |                             |
| 12.1        | Board Members' Reports  |                             |
| 12.2        | Superintendent's Report   |                             |

**Adjournment**

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, CA 94526

BOARD OF EDUCATION MEETING - VIRTUAL  
January 12, 2021  
MINUTES

The video from this meeting can be found on the District website at [www.srvusd.net](http://www.srvusd.net).

The audio timestamp associated with the agenda item is noted under the title – *there is no audio from this meeting*.

Pursuant to the executive order of the Governor and in order to adhere as closely as possible to the order of the Health Officer of Contra Costa County, the Board meeting was closed to personal attendance.

- 1.0 Call to Order** The Board of Education held its regular meeting at the Education Center. The meeting was called to order at 5:13PM.
- 2.0 Attendance** Board Members Present: Board President Susanna Ordway, Board Vice President Ken Mintz, Board Clerk Rachel Hurd, Board Members Laura Bratt and Shelley Clark
- Administrators Present: Superintendent John Malloy, Assistant Superintendents Keith Rogenski, Christine Huajardo and Danny Hillman, Chief Business Officer Greg Medici, Executive Director MaryAnn Frates, Director Sarah Lopez, Harold Freiman Attorney from Lozano Smith and Recording Secretary Cindy Fischer.
- 3.0 Acceptance of Closed Session Agenda and Public Comment** The closed session agenda was accepted and opened for public comment. There was no public comment.
- 4.0 Closed Session** The closed session was adjourned at 6:30PM.
- Open Session** Board President Susanna Ordway reconvened the meeting in open session at 7:04PM.
- 5.0 Pledge of Allegiance/Attendance** Board Members Present: Board President Susanna Ordway, Board Vice President Ken Mintz, Board Clerk Rachel Hurd, Board Members Shelley Clark and Laura Bratt
- Administrators Present: Superintendent John Malloy, Assistant Superintendents Keith Rogenski, Christine Huajardo and Danny Hillman, Chief Business Officer Greg Medici, Executive Director MaryAnn Frates, Directors Sarah Lopez, Amy Capurro, Chris George, Deb Petish and Assistant Director Gregory Duran and Harold Freiman Attorney from Lozano Smith.
- Others Present: Recording Secretary Cindy Fischer and 0 visitors attended.
- 6.0 Report of Action Taken in Closed Session** No action was taken in closed session.
- 7.0 Acceptance of Minutes** On a motion by Ken Mintz seconded by Rachel Hurd, the December 13, 2020 minutes were approved. (5/0)
- 8.0 Agenda Approval and Consent Action**
- 8.1 Acceptance of Open Session Agenda** On a motion by Rachel Hurd seconded by Shelley Clark the open session agenda was approved. (5/0)
- 8.2 Approval of Consent Agenda** On a motion by Shelley Clark seconded by Laura Bratt, the consent agenda was approved (5/0).

- 9.0 Reports to Board**
- 9.1 Public Comment for Non-Agenda Items** Jen Juroff, Joan Cuenco, Marshall Griffin, Erica Townsend, Nicole Horder, Justin Londre, Len Schultz, Adrienne Cummings, Sara Phinney, Emilia Breton, Anonymous, Alesia Strauch and Julie Rogers
- 9.2 Association Presidents' Comments** SRVEA President Ann Katzburg
- 10.0 Action Items/Public Hearings**
- 10.1 Consideration and Possible Approval of Unconditional Commitment Response to Cease and Desist Request from Ms. Kathleen M. Delaney under the Ralph M. Brown Act, Pursuant to Government Code Section 54960.2** Attorney Harold Freiman with Lozano Smith reviewed the cease and desist request and possible response.  
Public Comment: Kathleen Delaney  
On a motion by Ken Mintz seconded by Shelley Clark the Board voted to approved the unconditional commitment response to cease and desist request by Ms. Kathleen M. Delaney under the Ralph M. Brown Act pursuant to Government Code Section 54960.2 (5/0)
- 10.2 Annual Organization of the Board of Education: a) 21/22 Meeting Calendar b) 2021 Liaison/Committee Assignments** Public Comment: Alesia Strauch and Matthew Hoffman  
On a motion by Rachel Hurd seconded by Laura Bratt the Board voted to accept the 21/22 Board meeting calendar and the 2021 liaison/committee assignments as discussed. (5/0)
- 10.3 Review and Action Related to In-Peron Instruction – Second Semester 2021** Superintendent Malloy and Assistant Superintendent Huajardo shared the presentation.  
Public Comment: William Dong, Wendy Hagen, Elizabeth Checchi, Christine Jue, Carly Juroff, Matthew Hoffman, Alesia Strauch, Erica Townsend, Priscilla Graft, Kristyn Vaccaro, Shannon Mandelius, Kirsten Regalia, Anonymous, Nicole Horder  
On a motion by Shelley Clark seconded by Rachel Hurd the Board voted to extend the meeting to 11pm.  
Public Comment continued: Kimberly Wasson, Christina Strong, Jamie Schlicher, Emilia Breton, Alex Graft, Melissa Flagg, Lima Cranford, Brenda Space, Ben Mendoza, Che Horder, Christina Madrid and Wendy Sula  
On a motion by Rachel Hurd seconded by Laura Bratt the Board voted to extend the meeting to 11:15pm.  
On a motion by Susanna Ordway seconded by Rachel Hurd the Board voted to extend the meeting to 11:45pm.  
Om a motion by Susanna Ordway seconded by Ken Mintz the Board voted to extend the meeting to 12am.  
On a motion by Rachel Hurd seconded by Ken Mintz the Board voted to approve the recommendation of staff to continue reviewing ways to bring students back to campus for hybrid in-person instruction and specialized small groups aligned with all state and county requirements and to continue to work with the county to use local, rather than county-wise COVID numbers as the metrics for return to school in the San Ramon Valley Unified School District

**11.0 Consent Items**

- 11.1 Consideration of Approval of Certificated Personnel Changes
- 11.2 Consideration of Approval of Classified Personnel Changes
- 11.3 Consideration of Approval of Contracts/Purchases Over \$50,000
- 11.4 Consideration of Approval of the Williams Uniform Complaint Quarterly Report
- 11.5 Declaration of Surplus Property
- 11.6 Adoption of Textbooks
- 11.7 Consideration of Rejection of Bid Award for San Ramon Valley High School Pool Replastering

**12.0 Administrative Matters**

**12.1 Board Member's Reports**

Due to the late hour, Trustees did not share their reports.

**12.2 Superintendent's Report**

Due to the late hour, Superintendent Malloy did not share a report.

**Adjourned**

The meeting was adjourned at 12:01am

**DATE:** January 26, 2021

**TOPIC:** Review and Action Related to CDPH Guidance from January 14, 2021

---

**DISCUSSION:**

On January 12, 2021, the San Ramon Valley Unified School District Board of Education voted to approve the recommendation of staff to continue reviewing ways to bring students back to campus for hybrid in-person instruction and specialized small groups aligned with all state and county requirements and to continue to work with the county to use local, rather than county-wide COVID numbers as the metrics for a return to school in the SRVUSD.

On January 14, 2021, the California Department of Public Health (CDPH) issued new guidance that supersedes all previous guidelines, with the exception of Guidance Related to Cohorts. For further information, please visit [srvusd.net](http://srvusd.net) and click on “SRVUSD Update | Governor's Reopening Guidance.”

This evening, Superintendent Malloy will provide a board report that addresses the following items:

1. Review of latest CDPH Guidance and the metrics we must meet to fulfill our commitment of offering hybrid in-person instruction or remote learning for our TK-5 and Special Education students. We will also include information on how 6th grade is affected by this latest guidance.
2. Information regarding how we will support secondary students who are not able to return to in-person hybrid learning until we reach the red tier.
3. Description of our specialized small groups, distinction between small groups offered during the school day and small groups offered after school, and our plan to make specialized small groups more accessible to secondary students.
4. Correction of the math data that was presented on January 12, 2021, as well as an update on the social emotional supports and learning interventions that will be provided to our students.

**RECOMMENDATION:**

That the Board approves staff's recommendation to implement the next phase of our reopening plan that allows our TK-5 and Special Education students to move into the hybrid model when we reach 25 cases per 100,000 (for 5 days) per the California Department of Public Health guidelines, subject to state and county approval, and to expand specialized small groups especially for secondary students who will need to wait until the red tier before they return to in-person hybrid instruction.

  
\_\_\_\_\_  
Dr. John Malloy  
Superintendent

10.1

Item Number



**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, California 94526

**DATE:** January 26, 2021

**TOPIC:** CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL  
CHANGES

---

**DISCUSSION:**

The attached personnel changes require Board approval.

**RECOMMENDATION:**

The Administration recommends approval of the Certificated Personnel Changes.

**BUDGET IMPLICATIONS:**

All recommendations for changes are presently within approved budget categories or have received specific Board approval.



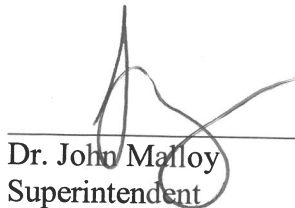
---

Keith Rogenski  
Assistant Superintendent  
Human Resources



---

Aileen Parsons  
Director  
Human Resources



---

Dr. John Malloy  
Superintendent

Item Number

12.1

**CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL CHANGES - January 26, 2021**

**Resignations/Retirements**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>	<u>Reason</u>
Paul	Aburrow II	Teacher, High	1.000	SR	06/04/21	Resignation
Dominique	Bolger	Teacher, Special Ed	1.000	BC	06/04/21	Resignation
Sharon	Brown	Teacher, Elementary	1.000	BV	06/04/21	Retirement
Kristin	Manning	Teacher, Elementary	1.000	CR	12/31/20	Resignation

**2020-21 Leaves of Absence - Partial Year**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Amy	Aberle	Teacher, Special Ed	1.000	MV	11/19/20-03/28/21
Rachelle	Carwin	Speech Therapist	0.600	SY	01/05/21-03/02/21
Rachelle	Carwin	Speech Therapist	0.400	AL	01/05/21-03/02/21
Christina	Cefalo*	Teacher, Middle	1.000	PV	08/12/20-01/03/21
Kelly	Crotti	Teacher, Elementary	1.000	WD	01/04/21-06/03/21
Marsha	Gaddis	Teacher, Elementary	1.000	NA	01/05/21-06/03/21
Aimee	Hauptman*	Teacher, Elementary	1.000	QR	08/10/20-03/17/21
Alyssa	Luu	School Psychologist	0.800	LC	01/05/21-01/31/21
Alyssa	Luu	School Psychologist	0.200	MV	01/05/21-01/31/21
Lisa	Ramsey	Teacher, Elementary	0.200	TH	01/04/21-06/04/21
Gena	Schisel	Speech Therapist	0.600	GR	10/26/20-03/28/21
Gena	Schisel	Speech Therapist	0.400	MO	10/26/20-03/28/21

**2020-21 Temporary Employment - Partial Year**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Julie	Fwu	Teacher, Elementary	1.000	NA	01/05/21-06/04/21
Richard	Henriquez	Teacher, High	1.000	MV	01/05/21-06/04/21
Jamie	Horn	Teacher, Elementary	1.000	CR	01/04/21-06/04/21
Julie	Omara	Teacher, Elementary	1.000	WD	01/04/21-06/04/21
Paul	Rhodes	Teacher, High	0.244	LO	01/04/21-06/04/21

**Substitute Employment**

<u>First</u>	<u>Last</u>	<u>Effective Date</u>
Vishruti	Kekre	01/04/21
Julia	Talbert	01/04/21
Mitchell	Barker	01/04/21

\*Revised

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, California 94526

**DATE:** January 26, 2021

**TOPIC:** CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL  
CHANGES

---

**DISCUSSION:**

The attached personnel changes require Board approval.

**RECOMMENDATION:**

The Administration recommends approval of the Classified Personnel Changes.

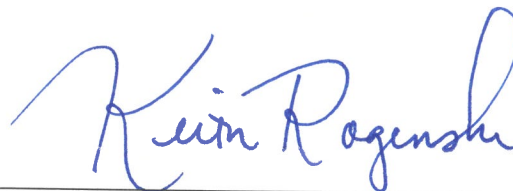
**BUDGET IMPLICATIONS:**

All recommendations for changes are presently within approved budget categories or have received specific Board approval.



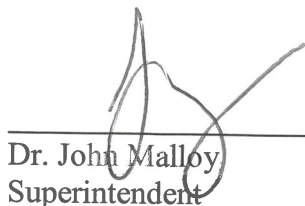
---

Nancy J. Gamache  
Director, Human Resources



---

Keith Rogenski  
Assistant Superintendent, Human Resources



---

Dr. John Malloy  
Superintendent

CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL CHANGES - **January 26, 2021**

1.26.21  
Page 12 of 35  
Item 12.2

**Separation**

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Action</u>	<u>Eff Date</u>
Bayarmaa	Havel	Network Specialist	TECH	Resign	01/20/21
Kalpana	Suresh	Lead Child Nutrition Assistant	BC	Resign	01/06/21

**Employment**

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Sapna	Goyal	Autism Specialist Para	BC	25.50	Cat.	01/07/21
Jennifer	Prindiville	Library Media Coordinator	SY	12.00	Dist.	01/05/21
Jonas	Smith	Special Education Para	SR	29.00	Cat.	01/08/21

**Voluntary Transfer**

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Mohana	Kandasamy	Special Education Para to Special Education Para	BV DV	29.00 29.00	Cat. Cat.	11/30/20

**Return from 63 Month Reemployment**

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Doris	Banoub	Classroom Para	LO	19.00	Ext.	01/06/21

**Short Term Employment**

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Kathleen	Janettas	Classroom Para	RR	5.00	Dist.	01/06/21 - 06/03/21
Georgeann	Kurfirst	School Office Assistant, Elementary	SY	10.00	Dist.	01/05/21 - 06/08/21

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, CA 94526

**DATE:** January 26, 2021


**TOPIC:** RATIFICATION OF WARRANTS

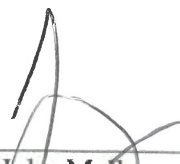
**DISCUSSION:** In accordance with Policy 3300, listed below is a summary of warrants issued for the following dates December 3, 2020 through January 8, 2021. Detailed warrant registers are available in the District's Business Office for public inspection.

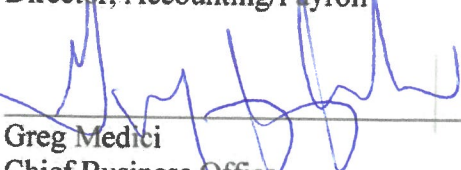
<b>Fund Number</b>	<b>Fund Name</b>	<b>Vendor Warrants</b>	<b>Salary Warrants</b>	<b>Total</b>
1	General Fund	4,303,369.30	12,612,841.99	
5	Warrant Pass Through Fund	14,520,942.03		
13	Child Nutrition Fund	431,424.08	162,628.78	
21	Building Fund	550,648.73	63,856.85	
25	Capital Facilities Fund	213,729.15		
30	State School Building Fund			-
35	County School Facilities Fund			-
40	Special Reserve Capital Outlay	8,491.61	3,763.54	
51	Bond Interest & Redemption			-
53	Tax Override Fund			-
67	Self-Insurance Fund	412,143.69		
71	Retiree Benefit Fund		0.01	
76	Warrant Pass Through Fund			-
77	Payroll A/P Clearing			-
<b>Total All Funds</b>		<b>20,440,748.59</b>	<b>\$12,843,091.17</b>	<b>\$33,283,839.76</b>

**RECOMMENDATION:** The Administration recommends ratification of the warrants issued on the above dates.

**BUDGET IMPLICATIONS:** As noted above.

  
\_\_\_\_\_  
Lori Benetti  
Director, Accounting/Payroll

  
\_\_\_\_\_  
Dr. John Malloy  
Superintendent

  
\_\_\_\_\_  
Greg Medici  
Chief Business Office

<p><b>12.3</b> Item Number</p>
------------------------------------

**San Ramon Valley Unified School District**  
699 Old Orchard Drive, Danville, California, 94526

**DATE:** January 26, 2021

**TOPIC:** RATIFICATION OF PURCHASE ORDERS

---

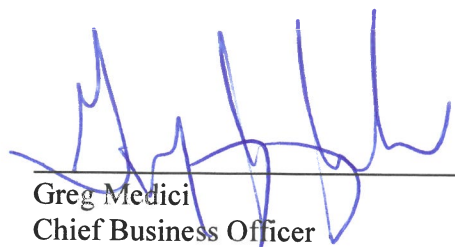
**DISCUSSION:** The Board of Education has authorized the Superintendent or designee to enter into contracts in the amount of \$50,000 or less. Per Education Code 17604, for the contract/purchase order to be valid or to constitute an enforceable obligation against the district, all contracts/purchase orders made under this delegation must be approved and/or ratified by the Board.

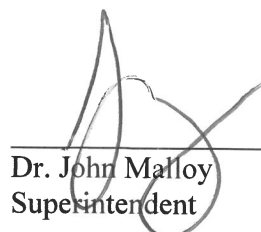
Attached is a summarized list of contracts and purchase orders executed and or revised for the period of December 1, 2020 through December 31, 2020.

---

**RECOMMENDATION:** The Administration requests ratification of the contracts and purchase orders executed between the above dates.

**BUDGET IMPLICATIONS:** Contract expenditures are within approved limits for various budgets.

  
\_\_\_\_\_  
Greg Medici  
Chief Business Officer

  
\_\_\_\_\_  
Dr. John Malloy  
Superintendent

12.4  
Item Number

PO	Req	Date	Vednor ID	Vendor Name	Amount	Site
102679	12920	12/11/2020	108246	FOLLETT SCHOOL SOLUTIONS INC	539.37	0003-NEIL ARMSTRONG SCHOOL
102507	12603	12/1/2020	17776	AMAZON COM	38.95	0004-HIDDEN HILLS SCHOOL
102666	12817	12/4/2020	114549	WEIGL PUBLISHERS INC	150.00	0005-JOHN BALDWIN SCHOOL
102539	12806	12/3/2020	17776	AMAZON COM	121.09	0006-BOLLINGER CANYON SCHOOL
102551	12797	12/2/2020	499790	TROXELL COMMUNICATIONS INC.	280.37	0006-BOLLINGER CANYON SCHOOL
102548	12780	12/2/2020	108699	LITERABLY.COM OPUS MATH COMP/	2,408.00	0007-COUNTRY CLUB SCHOOL
102550	12818	12/4/2020	17776	AMAZON COM	111.52	0007-COUNTRY CLUB SCHOOL
102570	12745	12/1/2020	17776	AMAZON COM	725.11	0007-COUNTRY CLUB SCHOOL
102576	12769	12/2/2020	285320	KIDS DISCOVER	144.00	0007-COUNTRY CLUB SCHOOL
102578	12859	12/7/2020	107715	CASH LEASING & COPIER SALES	3,565.50	0007-COUNTRY CLUB SCHOOL
102583	12826	12/4/2020	17776	AMAZON COM	350.57	0007-COUNTRY CLUB SCHOOL
102585	12841	12/7/2020	17776	AMAZON COM	219.37	0007-COUNTRY CLUB SCHOOL
102696	12957	12/17/2020	372511	OLIVER WORLDCLASS LABS	50.00	0007-COUNTRY CLUB SCHOOL
102582	12770	12/2/2020	247055	HILLYARD	276.97	0008-GOLDEN VIEW SCHOOL
102673	12891	12/9/2020	537789	WILSON LANGUAGE TRAINING CORP	403.12	0008-GOLDEN VIEW SCHOOL
102547	12763	12/1/2020	17776	AMAZON COM	64.58	0009-WALT DISNEY SCHOOL
102557	12822	12/4/2020	17776	AMAZON COM	314.85	0009-WALT DISNEY SCHOOL
102564	12838	12/4/2020	17776	AMAZON COM	107.48	0009-WALT DISNEY SCHOOL
102603	12876	12/8/2020	17776	AMAZON COM	35.70	0009-WALT DISNEY SCHOOL
102633	12835	12/4/2020	17776	AMAZON COM	220.51	0009-WALT DISNEY SCHOOL
102756	12938	12/14/2020	114558	FASTSIGNS #19	1,207.59	0009-WALT DISNEY SCHOOL
102503	12795	12/2/2020	17776	AMAZON COM	71.43	0010-GREENBROOK SCHOOL
102553	12813	12/3/2020	17776	AMAZON COM	333.92	0011-GREEN VALLEY SCHOOL
102658	12839	12/4/2020	445169	SCHOLASTIC	105.00	0012-COYOTE CREEK ELEMENTARY
102699	12965	12/17/2020	285320	KIDS DISCOVER	165.14	0012-COYOTE CREEK ELEMENTARY
102700	12966	12/17/2020	103117	CALIFORNIA WEEKLY EXPLORER INC	1,879.99	0012-COYOTE CREEK ELEMENTARY
102757	12963	12/17/2020	114549	WEIGL PUBLISHERS INC	150.00	0012-COYOTE CREEK ELEMENTARY
102492	12743	12/1/2020	227913	GOPHER SPORTS	594.83	0013-MONTAIR SCHOOL
102655	12910	12/10/2020	227913	GOPHER SPORTS	1,722.96	0013-MONTAIR SCHOOL
102743	12972	12/18/2020	537789	WILSON LANGUAGE TRAINING CORP	185.07	0013-MONTAIR SCHOOL
102478	12739	12/1/2020	17776	AMAZON COM	84.35	0014-MONTEVIDEO SCHOOL
102486	12741	12/1/2020	17776	AMAZON COM	97.37	0014-MONTEVIDEO SCHOOL
102487	12749	12/1/2020	17776	AMAZON COM	86.58	0014-MONTEVIDEO SCHOOL
102491	12746	12/1/2020	110807	SILKE COMMUNICATIONS	374.92	0014-MONTEVIDEO SCHOOL
102528	12775	12/2/2020	17776	AMAZON COM	75.08	0014-MONTEVIDEO SCHOOL
102529	12776	12/2/2020	17776	AMAZON COM	35.46	0014-MONTEVIDEO SCHOOL
102530	12778	12/2/2020	17776	AMAZON COM	183.47	0014-MONTEVIDEO SCHOOL
102565	12844	12/7/2020	17776	AMAZON COM	202.17	0014-MONTEVIDEO SCHOOL
102646	12904	12/10/2020	102285	COOLE SCHOOL	764.10	0014-MONTEVIDEO SCHOOL
102660	12928	12/11/2020	201092	FASTSIGNS #48	693.46	0015-RANCHO ROMERO SCHOOL
102683	12947	12/15/2020	114550	KRUCIAL PRINTING	2,765.79	0015-RANCHO ROMERO SCHOOL
102525	12765	12/1/2020	17776	AMAZON COM	422.54	0016-SYCAMORE VALLEY SCHOOL
102526	12774	12/2/2020	17776	AMAZON COM	28.11	0016-SYCAMORE VALLEY SCHOOL
102544	12816	12/3/2020	17776	AMAZON COM	204.38	0016-SYCAMORE VALLEY SCHOOL
102693	12940	12/15/2020	114439	KAHOOT! AS	576.00	0016-SYCAMORE VALLEY SCHOOL
102527	12808	12/3/2020	17776	AMAZON COM	33.53	0017-TWIN CREEKS SCHOOL
102586	12847	12/7/2020	17776	AMAZON COM	95.79	0017-TWIN CREEKS SCHOOL
102588	12848	12/7/2020	17776	AMAZON COM	246.60	0017-TWIN CREEKS SCHOOL
102536	12803	12/3/2020	17776	AMAZON COM	566.54	0018-TASSAJARA ELEMENTARY SCHOOL
102668	12842	12/7/2020	110807	SILKE COMMUNICATIONS	2,001.13	0018-TASSAJARA ELEMENTARY SCHOOL
102605	12767	12/1/2020	112913	HEGGERTY PHONEMIC AWARENESS	371.96	0019-VISTA GRANDE SCHOOL
102648	12908	12/10/2020	152628	CURRICULUM ASSOCIATES	139.76	0019-VISTA GRANDE SCHOOL
102589	12793	12/2/2020	446345	SCHOOL SPECIALTY INC	137.02	0020-LIVE OAK ELEMENTARY SCHOOL
102594	12840	12/6/2020	17776	AMAZON COM	119.16	0020-LIVE OAK ELEMENTARY SCHOOL
102661	12934	12/14/2020	499790	TROXELL COMMUNICATIONS INC.	550.99	0020-LIVE OAK ELEMENTARY SCHOOL
102665	12935	12/14/2020	101941	RAFT	1,009.92	0020-LIVE OAK ELEMENTARY SCHOOL
102680	12936	12/14/2020	419185	RAKESTRAW BOOKS	96.31	0020-LIVE OAK ELEMENTARY SCHOOL
102697	12959	12/17/2020	101409	CUSTOM INK LLC	268.22	0020-LIVE OAK ELEMENTARY SCHOOL
102627	12854	12/7/2020	165191	DEMCO INC	136.93	0021-QUAIL RUN ELEMENTARY
102546	12735	12/1/2020	17776	AMAZON COM	171.94	0023-BELLA VISTA SCHOOL
102813	12833	12/4/2020	82037	TOUCHMATH ACQUISITION LLC	394.09	0023-BELLA VISTA SCHOOL
102501	12759	12/1/2020	102182	BSN SPORTS LLC	1,104.97	0031-LOS CERROS MIDDLE SCHOOL
102558	12824	12/4/2020	17776	AMAZON COM	147.19	0031-LOS CERROS MIDDLE SCHOOL
102563	12834	12/4/2020	17776	AMAZON COM	38.41	0031-LOS CERROS MIDDLE SCHOOL
102519	12786	12/2/2020	108246	FOLLETT SCHOOL SOLUTIONS INC	1,803.55	0032-GALE RANCH MIDDLE SCHOOL
102532	12789	12/2/2020	17776	AMAZON COM	502.14	0032-GALE RANCH MIDDLE SCHOOL

102556	12821	12/4/2020	17776	AMAZON COM	51.94	0032-GALE RANCH MIDDLE SCHOOL
102663	12922	12/11/2020	468088	SPINITAR	134.49	0032-GALE RANCH MIDDLE SCHOOL
102675	12950	12/16/2020	108811	MRS. NELSON'S BOOK COMPANY LLC	469.91	0032-GALE RANCH MIDDLE SCHOOL
102686	12787	12/2/2020	106935	AAA WATER SYSTEMS INC	500.00	0032-GALE RANCH MIDDLE SCHOOL
102687	12874	12/8/2020	107337	STEWART SIGNS	11,188.00	0032-GALE RANCH MIDDLE SCHOOL
102745	12880	12/8/2020	499790	TROXELL COMMUNICATIONS INC.	5,119.61	0032-GALE RANCH MIDDLE SCHOOL
102746	12881	12/8/2020	499790	TROXELL COMMUNICATIONS INC.	5,119.61	0032-GALE RANCH MIDDLE SCHOOL
102559	12828	12/4/2020	17776	AMAZON COM	111.51	0032-GALE RANCH MIDDLE SCHOOL
102639	12896	12/9/2020	106084	JEFF PARKER SCREEN PRINTING	184.03	0033-PINE VALLEY MIDDLE SCHOOL
102664	12932	12/14/2020	522626	WARD'S NATURAL SCIENCE EST INC	1,774.89	0033-PINE VALLEY MIDDLE SCHOOL
102485	12737	12/1/2020	17776	AMAZON COM	30.30	0034-STONE VALLEY MIDDLE SCHOOL
102513	12766	12/1/2020	112197	SPIRITWEAR HERO, LLC	866.00	0034-STONE VALLEY MIDDLE SCHOOL
102555	12820	12/4/2020	17776	AMAZON COM	30.30	0034-STONE VALLEY MIDDLE SCHOOL
102573	12777	12/2/2020	103385	SCRIPPS NATIONAL SPELLING BEE	182.50	0034-STONE VALLEY MIDDLE SCHOOL
102574	12782	12/2/2020	368309	HERFF JONES LLC	24,962.30	0034-STONE VALLEY MIDDLE SCHOOL
102514	12772	12/2/2020	17776	AMAZON COM	696.96	0035-DIABLO VISTA MIDDLE SCHOOL
102515	12773	12/2/2020	17776	AMAZON COM	301.44	0035-DIABLO VISTA MIDDLE SCHOOL
102703	12946	12/15/2020	445169	SCHOLASTIC	351.65	0035-DIABLO VISTA MIDDLE SCHOOL
102709	12961	12/17/2020	86880	CDW GOVERNMENT INC	319.87	0037-CHARLOTTE WOOD MIDDLE SCHOOL
102584	12827	12/4/2020	17776	AMAZON COM	1,421.48	0038-WINDEMERE RANCH MIDDLE SCHOOL
102606	12829	12/4/2020	321375	MATHCOUNTS FOUNDATION	525.00	0038-WINDEMERE RANCH MIDDLE SCHOOL
102614	12889	12/9/2020	445169	SCHOLASTIC	207.57	0038-WINDEMERE RANCH MIDDLE SCHOOL
102624	12892	12/9/2020	107715	CASH LEASING & COPIER SALES	4,310.69	0038-WINDEMERE RANCH MIDDLE SCHOOL
102625	12898	12/9/2020	92285	CALTRONICS BUSINESS SYSTEMS	148.52	0038-WINDEMERE RANCH MIDDLE SCHOOL
102650	12883	12/9/2020	419185	RAKESTRAW BOOKS	4,029.90	0038-WINDEMERE RANCH MIDDLE SCHOOL
102500	12755	12/1/2020	108246	FOLLETT SCHOOL SOLUTIONS INC	354.48	0039-IRON HORSE MIDDLE SCHOOL
102522	12750	12/1/2020	17776	AMAZON COM	591.79	0039-IRON HORSE MIDDLE SCHOOL
102540	12807	12/3/2020	17776	AMAZON COM	649.95	0039-IRON HORSE MIDDLE SCHOOL
102562	12832	12/4/2020	17776	AMAZON COM	159.06	0039-IRON HORSE MIDDLE SCHOOL
102577	12757	12/1/2020	112868	FIRST BOOK	47.12	0039-IRON HORSE MIDDLE SCHOOL
102580	12753	12/1/2020	108246	FOLLETT SCHOOL SOLUTIONS INC	281.18	0039-IRON HORSE MIDDLE SCHOOL
102581	12799	12/3/2020	109247	3D MOLECULAR DESIGNS	1,427.82	0039-IRON HORSE MIDDLE SCHOOL
102504	12736	12/1/2020	17776	AMAZON COM	110.64	0051-CALIFORNIA HIGH SCHOOL
102531	12785	12/2/2020	17776	AMAZON COM	148.08	0051-CALIFORNIA HIGH SCHOOL
102533	12794	12/2/2020	17776	AMAZON COM	458.04	0051-CALIFORNIA HIGH SCHOOL
102670	12924	12/11/2020	227913	GOPHER SPORTS	6,473.98	0051-CALIFORNIA HIGH SCHOOL
102676	12921	12/11/2020	104847	PROJECT LEAD THE WAY	6,357.79	0051-CALIFORNIA HIGH SCHOOL
102681	12929	12/11/2020	488213	THERAPRO INC.	57.30	0051-CALIFORNIA HIGH SCHOOL
102720	12987	12/30/2020	37125	APPLE COMPUTER INC.	514.92	0051-CALIFORNIA HIGH SCHOOL
102765	12988	12/30/2020	114560	GARAGE DOOR PROS	2,895.00	0051-CALIFORNIA HIGH SCHOOL
102512	12733	12/1/2020	17776	AMAZON COM	102.71	0053-MONTE VISTA HIGH SCHOOL
102541	12805	12/3/2020	17776	AMAZON COM	31.38	0053-MONTE VISTA HIGH SCHOOL
102542	12815	12/3/2020	17776	AMAZON COM	101.81	0053-MONTE VISTA HIGH SCHOOL
102554	12819	12/4/2020	17776	AMAZON COM	36.53	0053-MONTE VISTA HIGH SCHOOL
102572	12800	12/3/2020	165191	DEMCO INC	309.78	0053-MONTE VISTA HIGH SCHOOL
102591	12846	12/7/2020	86880	CDW GOVERNMENT INC	153.72	0053-MONTE VISTA HIGH SCHOOL
102608	12875	12/8/2020	17776	AMAZON COM	243.40	0053-MONTE VISTA HIGH SCHOOL
102684	12951	12/16/2020	102182	BSN SPORTS LLC	3,085.13	0053-MONTE VISTA HIGH SCHOOL
102689	12887	12/9/2020	86880	CDW GOVERNMENT INC	438.83	0053-MONTE VISTA HIGH SCHOOL
102695	12885	12/9/2020	37125	APPLE COMPUTER INC.	1,589.11	0053-MONTE VISTA HIGH SCHOOL
102698	12952	12/16/2020	499790	TROXELL COMMUNICATIONS INC.	681.98	0053-MONTE VISTA HIGH SCHOOL
102490	12754	12/1/2020	101409	CUSTOM INK LLC	626.34	0054-DOUGHERTY VALLEY HIGH SCHOOL
102509	12748	12/1/2020	17776	AMAZON COM	733.19	0054-DOUGHERTY VALLEY HIGH SCHOOL
102511	12742	12/1/2020	17776	AMAZON COM	820.32	0054-DOUGHERTY VALLEY HIGH SCHOOL
102516	12791	12/2/2020	17776	AMAZON COM	838.30	0054-DOUGHERTY VALLEY HIGH SCHOOL
102523	12751	12/1/2020	17776	AMAZON COM	37.83	0054-DOUGHERTY VALLEY HIGH SCHOOL
102524	12752	12/1/2020	17776	AMAZON COM	147.12	0054-DOUGHERTY VALLEY HIGH SCHOOL
102535	12812	12/3/2020	17776	AMAZON COM	94.88	0054-DOUGHERTY VALLEY HIGH SCHOOL
102560	12830	12/4/2020	17776	AMAZON COM	43.28	0054-DOUGHERTY VALLEY HIGH SCHOOL
102561	12831	12/4/2020	17776	AMAZON COM	227.26	0054-DOUGHERTY VALLEY HIGH SCHOOL
102571	12809	12/3/2020	112804	ITHAKA	1,560.00	0054-DOUGHERTY VALLEY HIGH SCHOOL
102575	12788	12/2/2020	104599	EXPLORE LEARNING	6,995.00	0054-DOUGHERTY VALLEY HIGH SCHOOL
102615	12890	12/9/2020	121899	CLAY PLANET	413.44	0054-DOUGHERTY VALLEY HIGH SCHOOL
102617	12893	12/9/2020	121899	CLAY PLANET	444.92	0054-DOUGHERTY VALLEY HIGH SCHOOL
102657	12914	12/11/2020	361752	NOODLETOOLS INC	555.00	0054-DOUGHERTY VALLEY HIGH SCHOOL
102707	12933	12/14/2020	86880	CDW GOVERNMENT INC	4,643.60	0054-DOUGHERTY VALLEY HIGH SCHOOL
102725	12913	12/11/2020	102260	CENGAGE LEARNING	2,868.16	0054-DOUGHERTY VALLEY HIGH SCHOOL



Item 12.4

102742	12866	12/8/2020	102260	CENGAGE LEARNING	2,009.34	0054-DOUGHERTY VALLEY HIGH SCHOOL
102534	12802	12/3/2020	17776	AMAZON COM	609.19	0055-SAN RAMON HIGH SCHOOL
102619	12863	12/8/2020	312991	MAGNATAG	439.34	0055-SAN RAMON HIGH SCHOOL
102645	12906	12/10/2020	108811	MRS. NELSON'S BOOK COMPANY LLC	2,717.51	0055-SAN RAMON HIGH SCHOOL
102688	12964	12/17/2020	108811	MRS. NELSON'S BOOK COMPANY LLC	1,937.68	0055-SAN RAMON HIGH SCHOOL
102691	12955	12/17/2020	110807	SILKE COMMUNICATIONS	238.15	0055-SAN RAMON HIGH SCHOOL
102708	12958	12/17/2020	86880	CDW GOVERNMENT INC	465.18	0055-SAN RAMON HIGH SCHOOL
102864	12915	12/11/2020	17776	AMAZON COM	420.59	0055-SAN RAMON HIGH SCHOOL
102587	12781	12/2/2020	105480	TECH TO SCHOOL	372.67	0057-DEL AMIGO HIGH
102682	12945	12/15/2020	101400	PAR INC	107.03	0057-DEL AMIGO HIGH
102690	12909	12/10/2020	17776	AMAZON COM	42.21	0057-DEL AMIGO HIGH
102508	12756	12/1/2020	112751	BYOG (BUILD YOUR OWN GARMENT	2,695.50	0059-VENTURE
102644	12897	12/9/2020	108811	MRS. NELSON'S BOOK COMPANY LLC	1,196.22	0059-VENTURE
102489	12768	12/1/2020	369891	OFFICE DEPOT-BUSINESS SERVICES	32,469.59	0062-BUSINESS SERVICES
102634	12905	12/10/2020	165191	DEMCO INC	12,457.41	0062-BUSINESS SERVICES
102642	12916	12/11/2020	114543	OPEN JAR STUDIOS	22,793.12	0062-BUSINESS SERVICES
102643	12917	12/11/2020	114544	McCORMICK'S GROUP LLC	15,371.86	0062-BUSINESS SERVICES
102647	12918	12/11/2020	114546	PEP WEAR	12,284.59	0062-BUSINESS SERVICES
102649	12919	12/11/2020	114548	DIRECTOR'S ASSISTANT	13,186.66	0062-BUSINESS SERVICES
102651	12925	12/11/2020	165191	DEMCO INC	13,316.35	0062-BUSINESS SERVICES
102654	12912	12/11/2020	17776	AMAZON COM	7,181.41	0062-BUSINESS SERVICES
102678	12962	12/17/2020	17776	AMAZON COM	3,184.28	0062-BUSINESS SERVICES
102638	12882	12/9/2020	111721	NATIONAL UNIVERSITY	7,000.00	0063-PERSONNEL OFFICE
102598	12853	12/7/2020	333366	DANNIS WOLIVER KELLEY	495.00	0064-ED SERVICES-INSTRUCTION
102618	12836	12/4/2020	112916	CLARK, DONTE	20,000.00	0064-ED SERVICES-INSTRUCTION
102641	12864	12/8/2020	114542	EQUITY LITERACY INSTITUTE LLC	13,750.00	0064-ED SERVICES-INSTRUCTION
102677	12956	12/17/2020	100388	SOLUTION TREE	9,725.00	0064-ED SERVICES-INSTRUCTION
102590	12784	12/2/2020	110718	CREATIVE COMMUNICATING LLC	275.00	0065-SPECIAL PROGRAMS
102596	12851	12/7/2020	17776	AMAZON COM	54.02	0065-SPECIAL PROGRAMS
102602	12868	12/8/2020	17776	AMAZON COM	48.68	0065-SPECIAL PROGRAMS
102607	12858	12/7/2020	111520	SONOVA USA INC.	1,764.98	0065-SPECIAL PROGRAMS
102628	12878	12/8/2020	114541	THE BRAILLE SUPERSTORE	39.89	0065-SPECIAL PROGRAMS
102631	12873	12/8/2020	114540	LIGHTHOUSE FOR THE BLIND AND	119.75	0065-SPECIAL PROGRAMS
102692	12944	12/15/2020	17776	AMAZON COM	38.75	0065-SPECIAL PROGRAMS
102704	12976	12/22/2020	264975	ISONO, ELIZABETH B.	187.50	0065-SPECIAL PROGRAMS
102705	12977	12/22/2020	264975	ISONO, ELIZABETH B.	2,125.00	0065-SPECIAL PROGRAMS
102710	12975	12/22/2020	86880	CDW GOVERNMENT INC	132.54	0065-SPECIAL PROGRAMS
102713	12982	12/28/2020	17776	AMAZON COM	38.75	0065-SPECIAL PROGRAMS
102731	12981	12/28/2020	114557	SAFEGUARD INC.	7,200.00	0065-SPECIAL PROGRAMS
190074	12731	12/1/2020	506913	UNISOURCE WORLDWIDE INC.	3,808.78	0078-PURCHASING/WAREHOUSE
190075	12732	12/1/2020	480775	SURTEC SYSTEM CORP	470.02	0078-PURCHASING/WAREHOUSE
190082	12948	12/16/2020	112689	HOME DEPOT U.S.A.	3,093.79	0078-PURCHASING/WAREHOUSE
190077	12758	12/1/2020	107038	CENTRAL SANITARY SUPPLY	3,168.76	0079-WAREHOUSE
102510	12761	12/1/2020	99669	STATE OF CALIFORNIA	183.00	0161-FACILITIES
102520	12798	12/3/2020	114531	VANTAGE POINT CONSULTING	4,000.00	0161-FACILITIES
102611	12852	12/7/2020	110546	MILESTONE CONTRACTORS INC DBA	7,309.00	0161-FACILITIES
102621	12877	12/8/2020	107662	TRIMARK ERF INC	273.16	0161-FACILITIES
102623	12884	12/9/2020	415020	QUATTROCCHI KWOK ARCHITECTS	343.16	0161-FACILITIES
102637	12871	12/8/2020	109166	JIM FREETHY EXCAVATING INC.	9,715.00	0161-FACILITIES
102640	12899	12/10/2020	109903	GOLDEN BAY FENCE PLUS IRON	2,768.00	0161-FACILITIES
102659	12926	12/11/2020	165432	DENALECT ALARM COMPANY INC	488.00	0161-FACILITIES
102671	12939	12/15/2020	139662	CONTAINER SOLUTIONS INC	300.00	0161-FACILITIES
102706	12974	12/21/2020	101113	CLOUD ELECTRIC	4,985.00	0161-FACILITIES
102711	12971	12/18/2020	112040	TMP SERVICES INC	9,093.00	0161-FACILITIES
102721	12979	12/28/2020	51389	BSK	20,000.00	0161-FACILITIES
102722	12980	12/28/2020	107992	CONSTRUCTION TESTING SERVICES	12,365.00	0161-FACILITIES
102723	12983	12/29/2020	100550	QUICK SET CONSTRUCTION CO INC	6,440.00	0161-FACILITIES
102549	12811	12/3/2020	17776	AMAZON COM	627.37	0168-CUSTODIAL
102499	12740	12/1/2020	110777	BEST CHOICE BFB	7,073.06	0169-MAINTENANCE AND OPERATIONS
102592	12849	12/7/2020	417143	R&S ERECTION OF CONCORD	2,980.00	0169-MAINTENANCE AND OPERATIONS
102593	12856	12/7/2020	539148	WON-DOOR CORP	527.36	0169-MAINTENANCE AND OPERATIONS
102609	12860	12/8/2020	539148	WON-DOOR CORP	259.80	0169-MAINTENANCE AND OPERATIONS
102613	12855	12/7/2020	462949	SOUND AND SIGNAL INC.	9,850.00	0169-MAINTENANCE AND OPERATIONS
102616	12865	12/8/2020	520630	WATERPROOFING ASSOC	660.00	0169-MAINTENANCE AND OPERATIONS
102620	12869	12/8/2020	201092	FASTSIGNS #48	4,956.48	0169-MAINTENANCE AND OPERATIONS
102622	12872	12/8/2020	114539	WEISS ASSOCIATES	2,066.00	0169-MAINTENANCE AND OPERATIONS
102626	12861	12/8/2020	446345	SCHOOL SPECIALTY INC	12,148.50	0169-MAINTENANCE AND OPERATIONS

Item 12.4

102667	12931	12/14/2020	105654	ANDERSON COMMERCIAL FLOORING	1,570.00	0169-MAINTENANCE AND OPERATIONS
102724	12989	12/31/2020	417143	R&S ERECTION OF CONCORD	384.20	0169-MAINTENANCE AND OPERATIONS
102730	12984	12/29/2020	111284	TECHNICAL SAFETY SERVICES INC.	10,000.00	0169-MAINTENANCE AND OPERATIONS
102600	12857	12/7/2020	112689	HOME DEPOT U.S.A.	600.00	0170-TRANSPORTATION
102781	12937	12/14/2020	112689	HOME DEPOT U.S.A.	484.53	0170-TRANSPORTATION
102810	12942	12/15/2020	103583	CALIFORNIA TRANSPORTATION	2,000.00	0170-TRANSPORTATION
102517	12783	12/2/2020	17776	AMAZON COM	260.60	0190-CHILD NUTRITION
102595	12845	12/7/2020	114525	eFoodhandlers Inc	255.00	0190-CHILD NUTRITION
102630	12894	12/9/2020	112825	CRYSTAL CREAMERY	1,504.87	0190-CHILD NUTRITION
190078	12779	12/2/2020	103864	GOLD STAR FOODS INC.	7,123.52	0190-CHILD NUTRITION
190079	12867	12/8/2020	103864	GOLD STAR FOODS INC.	12,949.55	0190-CHILD NUTRITION
190080	12895	12/9/2020	103864	GOLD STAR FOODS INC.	10,359.71	0190-CHILD NUTRITION
190083	12967	12/18/2020	375687	P&R PAPER SUPPLY CO INC.	5,105.18	0190-CHILD NUTRITION
190084	12968	12/18/2020	114357	REBELLIOUS FOODS	1,593.60	0190-CHILD NUTRITION
190085	12969	12/18/2020	103864	GOLD STAR FOODS INC.	9,135.77	0190-CHILD NUTRITION
190086	12978	12/28/2020	103864	GOLD STAR FOODS INC.	13,412.79	0190-CHILD NUTRITION
190087	12985	12/30/2020	103864	GOLD STAR FOODS INC.	2,295.00	0190-CHILD NUTRITION
102552	12738	12/1/2020	110535	ANIXTER INC.	357.77	0511-COMPUTER SUPPORT 2
102567	12764	12/1/2020	505636	ULINE	544.65	0511-COMPUTER SUPPORT 2
102569	12790	12/2/2020	109016	COSTCO WHOLESALE	1,030.43	0511-COMPUTER SUPPORT 2
102612	12823	12/4/2020	17776	AMAZON COM	2,603.20	0511-COMPUTER SUPPORT 2
102632	12825	12/4/2020	17776	AMAZON COM	7,778.30	0511-COMPUTER SUPPORT 2
102636	12837	12/4/2020	86880	CDW GOVERNMENT INC	19,455.56	0511-COMPUTER SUPPORT 2
102652	12762	12/1/2020	86880	CDW GOVERNMENT INC	20,559.23	0511-COMPUTER SUPPORT 2
102653	12814	12/3/2020	86880	CDW GOVERNMENT INC	46,006.25	0511-COMPUTER SUPPORT 2
102712	12973	12/18/2020	108602	NOREDINK	26,453.40	0511-COMPUTER SUPPORT 2
102597	12862	12/8/2020	110227	CARDEA SERVICES	372.62	0519-ED SERVICES
102672	12941	12/15/2020	157331	DANVILLE AREA CHAMBER	310.00	0519-ED SERVICES

\$ 687,410.27

**San Ramon Valley Unified School District**  
699 Old Orchard Drive, Danville, California, 94526

**DATE:** January 26, 2021

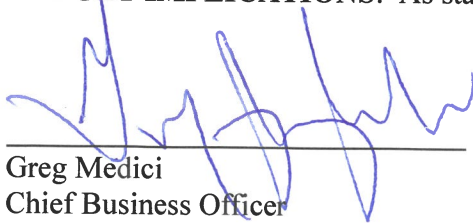
**TOPIC:** CONSIDERATION OF APPROVAL OF CONTRACTS/PURCHASES  
OVER \$50,000

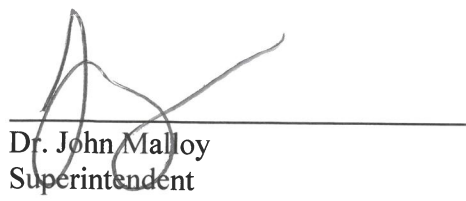
**DISCUSSION:** Contracts and purchases over \$50,000 are routinely brought to the Board for approval. Copies of the contracts are available to the Board and public upon request.

Vendor Name	Item	Amount	Funding
Ag Link, Inc	4,200 Food Boxes	\$78,750	CN
CUUR	COVID-19 Testing for staff & students	Not to exceed \$5,000,000	Unrestricted GF
Enviroples	Parking lot/K-yard and site improvements at Montevideo Elementary School	\$1,252,621	Sp Reserve/Fac Construction
Jon Don Inc.	(75) HEPA 500 Airscrubbers	\$80,000	COVID-Relief
KEV Group	ASB Accounting Software for middle and high schools	\$36,000	Unrestricted Site
Verde Design	Architectural design services for turf replacement at California, Monte Vista and San Ramon Valley High schools	\$142,000	Building Fund

**RECOMMENDATION:** Authorize the District to execute the above agreements and purchases.

**BUDGET IMPLICATIONS:** As stated above.

  
\_\_\_\_\_  
Greg Medici  
Chief Business Officer

  
\_\_\_\_\_  
Dr. John Malloy  
Superintendent

12.5  
Item Number

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, CA 94526

**DATE:** January 26, 2021

**TOPIC:** CONSIDERATION OF ADOPTION OF RESOLUTION #47/20-21,  
APPROVING ROUTINE BUDGET REVISIONS

---

**DISCUSSION:**

**Revenues**

LCFF / Other State Revenues –

Other State revenues are decreased \$28,980 in the Mental Health grant.

Other Local Revenues –

Other Local revenues are decreased \$8,449 primarily because of school donations.

**Expenditures**

Salaries and Benefits –

Salaries and benefits are increased \$332,325 primarily due to new teacher stipends.

Supplies/Services –

Supplies and services are decreased \$2,302 overall due to changes in donations and grants.

**Other Funds**

None.

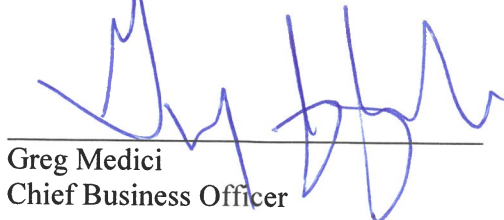
---

**RECOMMENDATION:** The Administration recommends adoption of Resolution No. 47/20-21, approving the budget adjustments as presented.

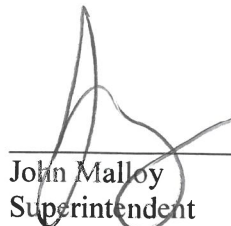
**BUDGET IMPLICATIONS:** Various, as noted above.



Gael Treible  
Interim Director, Fiscal Services



Greg Medici  
Chief Business Officer



John Malloy  
Superintendent

12.6

Item Number

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT  
RESOLUTION 47/20-21  
APPROVING ROUTINE BUDGET REVISIONS**

**WHEREAS**, Education Code Sections 42600 – 42603 permit the County Superintendent of Schools with the consent of the Governing Board of the San Ramon Valley Unified School District to make such transfers to revise the adopted budget at any time during a fiscal year; and

**WHEREAS**, the Governing Board believes it to be in the best interest of the District to regularly revise the 2020-21 budget in order to more accurately portray the financial condition of the District;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the San Ramon Valley Unified School District does hereby authorize the Contra Costa County Superintendent of Schools to revise its 2020-21 budget as hereafter detailed.

**BE IT FURTHER RESOLVED** that the Secretary of the Governing Board is hereby directed to deliver a copy of this Resolution to the County Superintendent of Schools.

**APPROVED, PASSED and ADOPTED** by the Governing Board of the San Ramon Valley Unified School District this 26<sup>th</sup> day of January, 2021, by the following vote:

AYES:

NAYS:

ABSENT:

---

John Malloy  
Secretary of the Board of Education of the  
San Ramon Valley Unified School District of  
Contra Costa County, State of California

**1 GENERAL FUND**

	<b>Revised Budget 11/30/2020</b>	<b>Adjustments this Period</b>	<b>Revised Budget 12/31/2020</b>
<b>REVENUES</b>			
LCFF/Other State	\$ 324,553,078	\$ -28,980	\$ 324,524,098
Federal Revenues	17,017,440	0	17,017,440
Other Local Revenues	30,081,164	-8,449	30,072,715
<b>Total Revenues</b>	<b>\$ 371,651,682</b>	<b>\$ -37,429</b>	<b>\$ 371,614,253</b>
<b>EXPENDITURES</b>			
Certificated Salaries	\$ 155,017,019	\$ 304,629	\$ 155,321,648
Classified Salaries	55,403,345	33,338	55,436,683
Employee Benefits	103,680,431	-5,642	103,674,789
Books and Supplies	26,492,079	-342,549	26,149,530
Services, Other Operating Expenses	36,826,279	340,247	37,166,526
Capital Outlay	669,782	0	669,782
Other Outgo	1,308,867	0	1,308,867
Direct Support/Indirect Costs	0	0	0
<b>Total Expenditures</b>	<b>\$ 379,397,802</b>	<b>\$ 330,023</b>	<b>\$ 379,727,825</b>
<b>Excess or Deficiency before other Sources and Uses</b>	<b>\$ -7,746,120</b>	<b>\$ -367,452</b>	<b>\$ -8,113,572</b>
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In	\$ 4,507,685	\$ 0	\$ 4,507,685
Transfers Out	3,137,057	0	3,137,057
Sources	0	0	0
Uses	0	0	0
<b>Total, Other Financing Sources/Uses</b>	<b>\$ 1,370,628</b>	<b>\$ 0</b>	<b>\$ 1,370,628</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ -6,375,492</b>	<b>\$ -367,452</b>	<b>\$ -6,742,944</b>
<b>FUND BALANCE, RESERVES</b>			
<b>Beginning Balance</b>			
Beginning Balance as of July 1 - Unaudited	\$ 43,649,949	\$ 0	\$ 43,649,949
Audit Adjustments	0	0	0
As of July 1 - Audited	43,649,949	0	43,649,949
Adjustments for Restatements	0	0	0
Net Beginning Balance	43,649,949	0	43,649,949
<b>Ending Balance</b>	<b>\$ 37,274,457</b>	<b>\$ -367,452</b>	<b>\$ 36,907,005</b>
<b>COMPONENTS OF ENDING BALANCE</b>			
Unappropriated Amount	\$ 0	\$ 0	\$ 0
Restricted Ending Balances	9,036,151	0	9,036,151
Instructional Materials	0	0	0
Professional Development	0	0	0
Revolving Cash	154,900	0	154,900
Stores Inventory	73,054	0	73,054
Reserve for Economic Uncertainty	0	0	0
Site Designated Amounts	634,175	0	634,175
Lottery	1,473,783	-330,000	1,143,783
Prepaid Expenses	445,584	0	445,584
Technology Infrastructure Replacement	0	0	0
Technology End User Devices	0	0	0
Restoration	19,987,994	-37,452	19,950,542
Safety and Mental Wellness	0	0	0
Efficiency Investments	0	0	0
Bridge	5,468,816	0	5,468,816
	<b>37,274,457</b>	<b>-367,452</b>	<b>36,907,005</b>

51 Bond Interest and Redemption Fund

	Revised Budget 11/30/2020	Adjustments this Period	Revised Budget 12/31/2020
<b>REVENUES</b>			
<i>Federal Revenues</i>	\$ 0	\$ 0	\$ 0
<i>Other State Revenues</i>	79,607	0	79,607
<i>Other Local Revenues</i>	40,515,302	0	40,515,302
<b>Total Revenues</b>	<b>\$ 40,594,909</b>	<b>\$ 0</b>	<b>\$ 40,594,909</b>
<b>EXPENDITURES</b>			
<i>Classified Salaries</i>	\$ 0	\$ 0	\$ 0
<i>Employee Benefits</i>	0	0	0
<i>Books and Supplies</i>	0	0	0
<i>Services, Other Operating Expenses</i>	0	0	0
<i>Capital Outlay</i>	0	0	0
<i>Other Outgo</i>	35,867,500	0	35,867,500
<i>Direct Support/Indirect Costs</i>	0	0	0
<b>Total Expenditures</b>	<b>\$ 35,867,500</b>	<b>\$ 0</b>	<b>\$ 35,867,500</b>
<b>Excess or Deficiency before other Sources and Uses</b>	<b>\$ 4,727,409</b>	<b>\$ 0</b>	<b>\$ 4,727,409</b>
<b>OTHER FINANCING SOURCES/USES</b>			
<i>Transfers In</i>	\$ 0	\$ 0	\$ 0
<i>Transfers Out</i>	0	0	0
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
<b>Total, Other Financing Sources/Uses</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ 4,727,409</b>	<b>\$ 0</b>	<b>\$ 4,727,409</b>
<b>FUND BALANCE, RESERVES</b>			
<b>Beginning Balance</b>			
Beginning Balance as of July 1 - Unaudited	\$ 35,790,288	\$ 40,000	\$ 35,830,288
Audit Adjustments	0	0	
As of July 1 - Audited	35,790,288	40,000	35,830,288
Adjustments for Restatements	0	0	
Net Beginning Balance	35,790,288	40,000	35,830,288
<b>Ending Balance</b>	<b>\$ 40,517,697</b>	<b>\$ 40,000</b>	<b>\$ 40,557,697</b>
<b>Components of Ending Fund Balance</b>			
Restricted Ending Balance	\$ 40,517,697	\$ 40,000	\$ 40,557,697

TO: Lynn Mackey  
SUPERINTENDENT OF SCHOOLS  
COUNTY OFFICE OF EDUCATION

DATE: December 31, 2020

SUBJECT: BUDGET INCREASES/DECREASES

Pursuant to Education Code Sections 42600-42603, the following budget increases/decreases were approved at the meeting of January 26, 2021. Resolution No. 47-20/21 is recorded in the minutes of said meetings and a copy is attached herewith.

FUND NUMBER 01 FUND TITLE General Fund

REVENUE OBJECT	EXPENDITURE OBJECT	INCREASE/DECREASE	
8011			
8012			
8021			
8041			
8042			
8045			
8047			
8181			
8290			
8560			
8590		(28,980)	
8650			
8699		(8,449)	-37,429
	1XXX	304,629	
	2XXX	33,338	
	3XXX	(5,642)	
	4XXX	(342,549)	
	5XXX	340,247	
	6XXX		
	7130		
	7142		
	7612		330,023

Signed:

\_\_\_\_\_  
Gael Treible  
Interim Director, Fiscal Services  
San Ramon Valley Unified School District

\_\_\_\_\_  
Greg Medici  
Chief Business Officer  
San Ramon Valley Unified School District

\_\_\_\_\_  
John Malkoy  
Secretary/Clerk of the Governing Board  
San Ramon Valley Unified School District



DATE: JANUARY 26, 2021

TOPIC: CONSIDERATION OF APPROVAL OF BID AWARD FOR SAN RAMON VALLEY HIGH SCHOOL IRON HORSE TRAIL FENCE REPLACEMENT

DISCUSSION: On January 14, 2021 the District received and publicly opened bids for the San Ramon Valley High School Iron Horse Trail fence replacement project. The bid results are listed below.

BID #834			
Contractor	Base Bid	10% Contingency	Total Not to Exceed
Pisor Fence Division, Inc.	CONTRACTOR WITHDREW BID		
AAA Fence Company, Inc.	\$123,150	\$12,315	\$135,465
Chain Link Fence & Supply, Inc.	\$145,885		
HM Construction, Inc.	\$146,000		
Crusader Fence Company, LLC	\$154,860		
Golden Bay Fence Plus Iron Works, Inc.	\$158,624		
Fencecorp, Inc.	\$169,781		
Marshall Brothers Enterprises, Inc.	\$174,999		
Vintage Contractors, Inc.	\$185,000		
Harris Steel Fence Co., Inc.	\$198,222		
Arrow Fencing	\$218,504		
ELLA	\$252,000		
BuildCorp, Inc.	\$319,000		

RECOMMENDATION: Staff recommends the Board approve the following bid award.

- AAA Fence Company, Inc., for a total not-to-exceed amount of \$135,465.

BUDGET IMPLICATIONS: As shown above – Fund 21 (Measure D)

*Erin Hirst*

Erin Hirst  
Assistant Director, Facilities

*Daniel S. Hillman*

Daniel Hillman  
Assistant Superintendent  
Business Operations and Facilities

  
Dr. John Malloy  
Superintendent

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, California 94526

**DATE:** January 26, 2021

**TOPIC:** **CONSIDERATION OF ADOPTION OF RESOLUTION NO. 46/20-21,  
FOR AUTHORIZATION TO PARTICIPATE IN THE CARL MOYER  
MEMORIAL AIR QUALITY STANDARDS ATTAINMENT PROGRAM  
FOR SCHOOL BUS REPLACEMENT GRANT**

---

**DISCUSSION:** The Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program or CMP) is a state-funded program that offers grants to owners of heavy-duty vehicles and equipment to reduce harmful emissions from heavy-duty engines. The Bay Area Air Quality Management District (Air District) is now accepting applications for on-road equipment projects.

---

**RECOMMENDATION:** Staff recommends the Board adopt Resolution No. 46/20-21, authorizing the Director of Transportation of the San Ramon Valley Unified School District to participate in the Carl Moyer Memorial Air Quality Standards Attainment Program for school bus replacement grant.

**BUDGET IMPLICATIONS:** None



---

Jason Flores  
Director, Transportation

*Daniel S. Hillman*

---

Daniel Hillman  
Assistant Superintendent,  
Business Operations and Facilities



---

Dr. John Malloy  
Superintendent

12.8  
Item Number

**CONSIDERATION OF ADOPTION OF RESOLUTION NO. 46/20-21,  
AUTHORIZATION TO PARTICIPATE IN THE CARL MOYER MEMORIAL AIR  
QUALITY STANDARDS ATTAINMENT PROGRAM FOR SCHOOL BUS  
REPLACEMENT GRANT**

**WHEREAS**, several Local, State, and Federal programs allow public and non-profit transportation providers to apply for administration, capital, and operation assistance programs or grants; and

**WHEREAS**, San Ramon Valley Unified School District Board must authorize someone by resolution, as the "Authorized Individual" to make application and administer the Carl Moyer Memorial Air Quality Standards Attainment Program for school bus replacement grant.

**NOW, THEREFORE, BE IT RESOLVED** that the San Ramon Valley Unified School District Board hereby authorized the Director of Transportation to make application for, to sign required assurances, and to administer the Carl Moyer Memorial Air Quality Standards Attainment Program with respect to applications for Local, State and Federal programs, projects or grants, on behalf of this school district.

**PASSED AND ADOPTED** at the regular meeting of this Board held on January 26, 2021 by the following called vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Dr. John Malloy  
Secretary of the Board of Education of the  
San Ramon Valley Unified School District of  
Contra Costa County, State of California

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, California 94526

**DATE:** JANUARY 26, 2021

**TOPIC:** CONSIDERATION OF APPROVAL OF THE FACILITIES OVERSIGHT AND ADVISORY COMMITTEE MEMBERS (FOAC)

---

**DISCUSSION:** The Facilities Oversight and Advisory Committee (FOAC) consist of volunteer community members who meet regularly throughout the year to review projects and expenditures as well as provide input in an advisory role to the Board of Education on the design development process of Measure D facilities projects. FOAC members are appointed by the Board of Education per the process that the Board approved on October 21, 2014, in accordance with Proposition 39 and assembly Bill 1908 requirements.

The oversight committee must consist of at least seven members which includes five designated members from the following categories: 1) One member who is a parent/guardian of an enrolled child **and** active in a parent/teacher organization such as PTA or school site council; 2) One member active in a business organization representing the business community located within the District; 3) One member active in a senior citizens' organization; 4) One member who is a parent/guardian of an enrolled child in the District; 5) One member who is active in a bona fide taxpayers' organization. No employee or official of the District or vendors, contractors or consultants of the District can be a member.

Currently the FOAC has twelve (12) members. One (1) member's term ends at the end of January 2021. Three (3) current committee members reapplied and three (3) did not reapply leaving the new committee with eight (8) committee members which complies with the Proposition 39 Composition of a Committee. It should be noted that the applicants as a group are very experienced in community service with many having specialized knowledge about construction, finance and/or school programs, academics, school construction, etc., though this background is not necessary to serve on this committee. The District greatly appreciates the citizens who volunteered to provide this service to the community.

---

**RECOMMENDATION:** Staff recommends the Board approve the appointment/reappointment of the eight (8) members to the Facilities Oversight and Advisory Committee as presented.

**BUDGET IMPLICATIONS:** Clerical costs necessary for the committee will be covered by existing Facilities' budgets.

*Erin Hirst*

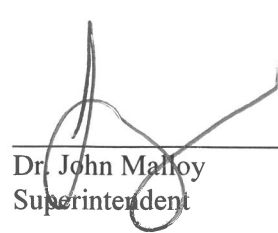
---

Erin Hirst  
Assistant Director, Facilities

*Daniel S. Hillman*

---

Daniel Hillman  
Assistant Superintendent  
Business Operations and Facilities

  
Dr. John Malloy  
Superintendent

---

12.9  
Item Number

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
**FACILITIES OVERSIGHT ADVISORY COMMITTEE APPLICANTS – 2021**

<b>APPLICANTS FOR APPROVAL</b>	<b>CURRENT MEMBER</b>
Christopher King	2 yr. term (renewal)
Scott Seidenverg	2 yr. term (renewal)
Madeline Serafin	2 yr. term (renewal)

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, CA 94526

**DATE:** January 26, 2021

**TOPIC:** CONSIDERATION OF APPROVAL OF A NEW POSITION AND JOB DESCRIPTION FOR MANAGER OF DATA SYSTEMS

---

**DISCUSSION:**

In response to a variety of needs pertaining to educational and information technology, the District has engaged in significant upgrading and restructuring of positions and resources in the Technology Department during the past two school years. To further improve the effectiveness, efficiency, and general functioning of the Technology Department and better address District needs, there is need to staff a new management position, Manager of Data Systems, and approve the job description developed for it. The incumbent in this position will oversee and provide leadership to ensure the integration of the District's myriad and complex data systems and supervise assigned technical staff.

**RECOMMENDATION:**

Approve the staffing of a new position and job description for Manager of Data Systems.

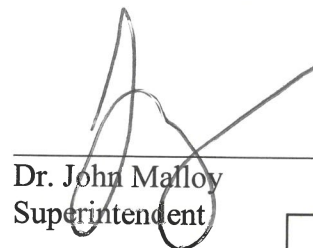
**BUDGET IMPLICATIONS:**

The Board's approval of the new job description itself has no financial impact; the staffing of this position will cost the General Fund approximately \$206,000.



---

Keith Rogenski  
Assistant Superintendent  
Human Resources



---

Dr. John Malloy  
Superintendent

Item Number

12.10

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
**Position Description**

---

<b>TITLE:</b>	Manager of Data Systems	<b>REPORTS TO:</b>	Assigned Supervisor
<b>DEPARTMENT:</b>	Technology Department	<b>CLASSIFICATION:</b>	Classified Management
<b>FLSA:</b>	Exempt	<b>WORK YEAR:</b>	225 Days
<b>BOARD APPROVAL:</b>		<b>SALARY:</b>	Range I2 / Tier IV Management Salary Schedule

---

**SUMMARY DEFINITION:** The Manager of Data Systems oversees the integration of all district data platforms to ensure that data is shared efficiently, is accurate and secure. This position provides high-level data integration between multiple district data systems and creates database reporting applications in order to meet the instructional and operational needs of the district.

**REPRESENTATIVE DUTIES:** Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

**E= Essential Functions**

Designs, implements, monitors and maintains the effective integration of data between various data sources. **E**

Investigates, understands, describes and documents data contents in transaction systems. **E**

Determines need for implementation of scripts and web applications for gathering and maintaining database information. **E**

Supervises, coordinates and provides direction to technology staff who manage district data systems.

Creates, updates Data Governance documentation so that it stays relevant to district data systems, access, and security. **E**

Supports effective sharing and utilization of data across applications, multiple platforms and departments, which includes planning and execution of data migration processes. **E**

Utilizes data privacy and security protocols to work with district staff to ensure system and data integrity, including analyzing underlying causes of problems. **E**

Coordinates, designs and implements requests for new system integrations, programming requests and support activities. **E**

Applies and analyzes functional requirements to make recommendations for efficiency, database management and connections, and technology solutions. **E**

Cross-checks and debugs information obtained by integration for use in reporting. **E**

Prepares and maintains a variety of records and reports related to assigned activities. **E**

Communicates with administrators, end users, vendors, service providers and other outside organizations to coordinate activities, programs, schedule work, resolve issues. **E**

Analyzes business and instructional practices to identify potential areas for improvement and apply technical principles and concepts to develop business solutions. **E**

Resolves difficult and complex application problems through analysis and effective utilization of technical staff, coordination with other information technology staff, and use of vendor contracts. **E**

Keeps up to date on business application development and implementation, trends in K-12 technology, database architectures, technologies, and methodologies, and attend training classes as necessary. **E**

Monitors quality assurance and security procedures for business and student applications. **E**

Develops and delivers usage metrics analysis and reports to illustrate system, transactions and data usage by site and correlate said metrics to priorities for data related initiatives. **E**

Provides documentation of district enterprise data in the form of data flows, data models, data schema, etc. **E**

Defines and implements action plans to resolve problems and threats to district data systems and develops; implements appropriate processes and procedures to continually enhance the quality and integrity of district enterprise data. **E**

Confers with representatives from administrative or instructional departments to gather data, facts, or information concerning requests for, and uses of, enterprise data. **E**

Promotes effective sharing and utilization of common data across applications, multiple platforms and departments, which includes planning and execution of data migration processes. **E**

Trains, directs, guides, coaches, evaluates, supports and disciplines assigned staff. **E**

Performs other duties as assigned.

#### **MINIMUM QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The qualifications listed in this document are the minimum qualifications required in order to successfully be considered and hired for the position.

#### **TRAINING, EDUCATION AND EXPERIENCE:**

Any combination of experience and education equivalent to: graduation from an accredited four-year college or university with a computer science or related degree; three years of experience in a technical support role and in an MIS environment in a large organization, including at least one year of project management experience, and one year of experience in management, operation and supervision.

#### **LICENSES AND OTHER REQUIREMENTS:**

Valid California Driver's License.

#### **TECHNOLOGY, EQUIPMENT AND TOOL SKILLS:**

Proficient ability to use a personal computer, software and databases specific to the District, Internet, and Email. Ability to use telephone, cellular telephone, copy machine, printers, scanning devices, and general office equipment. Applicable knowledge of computer software programs for data storage and retrieval, word processing, spreadsheets, scheduling, data management and complex calculations.



**KNOWLEDGE, SKILLS AND ABILITIES:** The requirements listed below are representative of the knowledge, skill and/or ability required.

**KNOWLEDGE OF:**

Macintosh OS, Windows OS, Linux, MySQL, MS SQL Server, Oracle, productivity software applications including word processing, spreadsheets, and database management programs.

Principles and practices of application analysis, debugging, testing and security.

Structured Query Language (SQL), database design and development techniques, Advanced programming languages preferred.

Local area networking and personal computer communications.

Records storage and handling techniques.

Ability to articulate and understand complex issues and facilitate effective problem- solving.

Principles, techniques, procedures and developments for database development and management.

School operations and data management requirements.

Complex computer systems design, analysis and operations, with a background in managing integrated database file structures.

**ABILITY TO:**

Articulate and understand complex issues and facilitate effective problem- solving.

Troubleshoot and resolve, in person and by telephone, problems experienced by database system users.

Maintain accurate records of software licenses, versions and installations.

Work without close supervision.

Prioritize tasks and meet deadlines.

Design, develop and implement new system applications.

Test and debug programs for accuracy and reliability.

Anticipate impacts in other areas, processes and data sets when changes and modifications are made to district systems and integrations.

Maintain harmonious working relations with school officials and other employees.

Follow oral and written directions.

Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Maintain insurability to drive a personal vehicle on the job.

Read and write English at a level required for satisfactory work performance.

Move heavy materials and equipment.

Read, analyze and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.

Write reports, business correspondence, and procedure manuals.

**LANGUAGE SKILLS:**

Ability to read, write, hear and speak in English. Ability to read and interpret documents such as safety rules and regulations, operating and maintenance instructions and procedure manuals, including policies and procedures and equipment manuals; to write complex and detailed instructions, reports and correspondence; to speak effectively one-one and/or before internal and/or external groups.

**PHYSICAL DEMANDS AND WORK ENVIRONMENT:** The physical demands and the work environment characteristics described here are representative of those that an employee encounters while performing the essential function of this job and must be met by the employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORKING CONDITIONS:**

Office environment; drive a vehicle to conduct work.

**PHYSICAL ABILITIES:**

Hear and speak to make presentations, and exchange information in person and on the telephone; dexterity of hands and fingers to operate a computer keyboard; see to read and prepare documents and reports, and view computer monitors; sit or stand for extended period of time; bend at the waist, and reach overhead, above the shoulders, and horizontally to retrieve and store files; lift light objects.

**APPROVALS:**

---

Keith Rogenski  
Assistant Superintendent, Human Resources

Date

---

Dr. John Malloy  
Superintendent

Date

**San Ramon Valley Unified School District**  
699 Old Orchard Drive, Danville, CA 94526

**DATE:** January 26, 2021

**TOPIC: CONSIDERATION OF APPROVAL OF COVID TESTING FOR STAFF AND STUDENTS WITH CUUR DIAGNOSTICS AND VALENCIA BRANCH LABORATORY**

**DISCUSSION:** In accordance with the Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California recommendations to test asymptomatic staff and students in conjunction with other mitigation strategies to help support safe and successful in-person instruction, the district has looked into several vendors to provide all-inclusive testing services and or test kits with lab services.

Sacramento's vision around testing every week through weekly COVID surveillance testing will help inform whether schools have a higher or lower COVID-19 positivity rate than the community. This data will continue to help guide decisions about safety for our students and staff and also helps to inform the local health department about district level school infection rates. The District's testing cadence will align with state and local health department requirements. These requirements are subject to change and otherwise being decided and finalized, and the District will continue to align as new information is received.

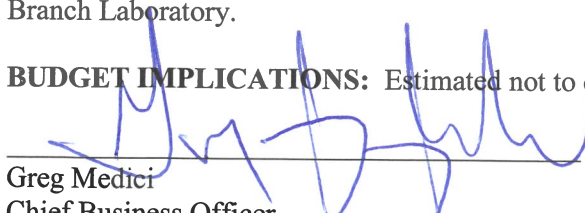
The following vendors --- CUUR Diagnostics and the Valencia Branch Laboratory --- have been identified to provide services to meet or exceed COVID-19 testing as described above. Testing forecast is based on testing capacity of up to 5,000 tests per week, while in the Purple Tier and students are back on campus as part of the Governor's Reopening In-Person Instruction Framework.

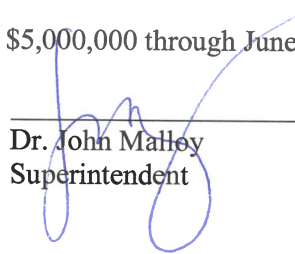
Per test cost to the District is \$100, but ultimately total testing costs borne by the District could be far less --- and even zero --- through (1) individuals' medical insurances being billed by the vendors and paying for the screenings and/or (2) Sacramento and/or Federal dollars directly earmarked for COVID testing are reimbursed to the district. The Business Office believes there is a plausible possibility that the District's 'net' invests --- of Unrestricted General Fund dollars --- will be far less than the proposed \$5 million for COVID testing being authorized here. That said, this authorization is intended for the Board and Community to control our own destiny about being prepared and committed to financial investments to secure COVID testing during efforts to return to in-person instruction starting in February and through June.

The district arrived with these two vendors after extensive research and months of conversations with no less than ten other vendors. Please also note the district will secure contract clauses that allow for full termination rights if services are not required or utilized.

**RECOMMENDATION:** Authorize staff to proceed with COVID testing services from CUUR Diagnostics and Valencia Branch Laboratory.

**BUDGET IMPLICATIONS:** Estimated not to exceed \$5,000,000 through June 30, 2021.

  
\_\_\_\_\_  
Greg Medici  
Chief Business Officer

  
\_\_\_\_\_  
Dr. John Malley  
Superintendent

12.11

ITEM NUMBER